

# **Bismarck Dentistry**

**Dr. Daniel Van Buskirk  
4401 Coleman Street, Suite 104  
Bismarck, ND 58503**

## **CANCELLATION AND NO-SHOW POLICY**

Thank you for choosing us for your dental care. Please carefully read our cancellation and no-show policy. Our main concern is to provide you with the best possible care to establish and maintain oral health. Therefore, office hours are by appointment, and we do value your time. This office is a private practice dental office and is not a dental “clinic.” Your appointment time is reserved specifically for you to see the dentist or dental hygienist. When you make an appointment, please be sure that you will be able to keep it.

Emergencies and unforeseen patient treatment problems may arise, causing schedule changes. Emergencies are unexpected and seem to come at the most inconvenient times.

Like many offices, this office does call to confirm your appointment. Please make a note of any dental appointments we have scheduled in a place where you will be easily reminded. If you cannot make an appointment as scheduled, please notify the office.

We do require 1 full business days notice in the event an appointment must be cancelled. This courtesy allows other patients who may be waiting for an appointment to be scheduled in your place. The following fees will apply to appointments cancelled with less than 1 business days notice. Appointments up to 1 hour - \$20 per 10 minute unit. Appointments over 1 hour - \$25 per 10 minute unit.

Certain procedures require a non-refundable scheduling deposit. Appointments made with a non-refundable scheduling deposit have a 5-business day cancellation policy. If you cancel these appointments without giving the required 5 business days’ notice, you will forfeit your deposit. A new deposit will need to be made to reschedule, if we have the availability.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_